

**Wisconsin Arson Insurance Council
SEMINAR GRANT APPLICATION**

For attending the 2012 Wisconsin Chapter IAAI Spring Seminar
June 5th-7th in Stevens Point, WI

Applicant's Name _____ Member of WAIC? _____

Employer/Agency _____ Job Title _____

Address _____

City _____ State _____ Zip Code _____

Home Phone _____ Work Phone _____

Email Address _____

Application Date _____

Signature of Applicant _____

Signature of Authorized Official _____

An Authorized Official may be a fire or police chief, training officer, or person responsible for supervising the applicant in performance of his/her fire investigation duties

The Wisconsin Arson Insurance Council will award up to two (2) Seminar Grants to active law enforcement or fire service personnel. The WAIC will reimburse the grant recipient up to \$250.00 for costs associated with attending the 2012 Wisconsin Chapter IAAI Spring Seminar in Stevens Point, WI

This grant will reimburse the attendee up to \$250.00 for the seminar registration fee and lodging expenses. Included in the grant amount is a \$20.00 meal stipend. The total amount of the grant, including the meal stipend will not exceed \$250.00. In order to receive reimbursement the student receiving this grant must provide the WAIC Board of Directors with a "Tested" Certificate of Attendance, and receipts to account for registration and lodging expenses.

In the area below please explain the financial need for this grant. If you need additional room please attach a separate piece of paper. Please note if you have asked for, or received any other funds for this seminar.

The WAIC Board of Directors must receive the Seminar Grant application by April 15th, 2012

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1. First consideration will be given to members of the Wisconsin Arson Insurance Council.
2. **Applicants must be active law enforcement or fire service personnel.**
3. Recipients will be determined by the WAIC Board of Directors.
4. Application must be received by the WAIC Board of Directors by the close of business day on April 15th, 2012
5. Applications received after the deadline will be automatically excluded from consideration
6. Incomplete applications will be disqualified from consideration
7. Applications not signed by an "Authorized Official" will be disqualified from consideration
8. A separate grant application is required for each individual applying for this grant

All travel and seminar arrangements are the responsibility of the grantee agency; the WAIC will not make travel or hotel reservations, or register attendees for a seminar. The WAIC will not reimburse late registration fees.

The WAIC will not pay for additional costs that may be incurred by the traveler over and above the original grant award unless that cost has been specifically approved by the WAIC Board of Directors in advance.

The WAIC staff may request additional information, documentation, or clarification on individual grant applications.

The final decision on all grant awards and allocations rests with the Board of Directors of the Wisconsin Arson Insurance Council.

Please return this form and any attachments to:

**Wisconsin Arson Insurance Council
P.O. Box 751
Brookfield, WI 53008-0751**

Or Fax to (262) 796-2599

If you have any questions about this grant application please contact Rick Crouse at (262)796-2580